

SADDLEWORTH & LEES DISTRICT EXECUTIVE Agenda

- Date Thursday 14 June 2018
- Time 7.00 pm or at the rise of the Saddleworth and Lees District Partnership meeting
- Venue Uppermill Civic Hall, Lee Street, Uppermill, OL3 6AE.
- Notes
1. DECLARATIONS OF INTEREST - If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Paul Entwistle or Lori Hughes at least 24 hours before the meeting.
 2. CONTACT OFFICER for this Agenda is Lori Hughes Tel. 0161 770 5151 or email lori.hughes@oldham.gov.uk
 3. DISTRICT CO-ORDINATOR is Lisa Macdonald, tel. 0161 770 5195 or email lisa.macdonald@oldham.gov.uk
 4. PUBLIC QUESTIONS - Any member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer no later than 15 minutes prior to the commencement of the meeting.
 5. FILMING - The Council, members of the public and the press may record / film / photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Constitutional Services Officer who will instruct that they are not included in the filming.

Please note that anyone using recording equipment both audio and visual will not be permitted to leave the equipment in the room where a private meeting is held.

Recording and reporting the Council's meetings is subject to the law including the law of defamation, the Human Rights Act, the Data Protection Act and the law on public order offences.

MEMBERSHIP OF THE SADDLEWORTH & LEES DISTRICT EXECUTIVE IS AS FOLLOWS:

Councillors A. Alexander (Chair), Byrne, Curley, Harkness, Heffernan, Hewitt, Hudson, Leach and Sheldon

1 Election of Vice Chair

The District Executive is asked to elect a Vice Chair for the Municipal Year 2018/19. The Vice Chair will chair the District Executive meeting in the absence of the Chair.

2 Apologies For Absence

3 Urgent Business

Urgent business, if any, introduced by the Chair

4 Public Question Time

To receive Questions from the Public, in accordance with the Council's Constitution.

5 Minutes of Previous Meeting (Pages 1 - 2)

The Minutes of the Saddleworth and Lees District Executive held on 15th March 2018 are attached for approval.

6 Saddleworth and Lees Budget Report, Appendix A and B and Funding request (Pages 3 - 18)

To update Saddleworth and Lees District Executive with budgets

7 Petitions

This is a standing item related to Petitions received regarding the Saddleworth and Lees are for consideration by the District Executive in accordance with the Council's Petition Scheme. There are no petitions to note.

8 Dates and Times for Future Meetings

The dates and times for the Saddleworth and Lees District Executive for the Municipal Year 2018/19 are as follows:

- Thursday, 19 July 2018 at 7.00 p.m.
- Thursday, 11th October 2018 at 7.00 p.m.
- Thursday, 29th November 2018 at 7.00 p.m.
- Thursday, 17th January 2019 at 7.00 p.m.
- Thursday, 14th March 2019 at 7.00 p.m.

SADDLEWORTH & LEES DISTRICT EXECUTIVE
15/03/2018 at 7.00 pm



Present: Councillor A. Alexander (Chair)
Councillors Harkness, Hewitt (Vice-Chair), Hudson, Kirkham,
Klonowski, McCann and Sheldon

Also in Attendance:

Lori Hughes

Constitutional Services

Lisa MacDonald

District Co-ordinator

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Heffernan.

2 URGENT BUSINESS

There were no items of urgent business received.

3 DECLARATIONS OF INTEREST

There were no declarations of interest received.

4 PUBLIC QUESTION TIME

There were no public questions received.

5 MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the Saddleworth and Lees District Executive held on 30th January 2017 be approved as a correct record.

6 SADDLEWORTH AND LEES BUDGET REPORT AND APPENDIX A

The District Executive gave consideration to a report which outlined the expenditure to date and potential budget commitments.

The District Executive gave consideration to two capital funding projects related to the provision of lighting columns to the rear of the Museum car park and to carry forward for infrastructure/environmental improvement projects.

RESOLVED that:

1. The funding allocations made to date be noted.
2. The remaining capital budget of £6,300 be allocated to the purchase of two street lights to the rear of the Museum car park. Any remaining funds from that allocation were to be carried forward to the next municipal year.

7 PETITIONS

There were no petitions to be noted.

The meeting started at 7.24 pm and ended at 7.37 pm

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Saddleworth and Lees District Executive

Budget Report

Portfolio Responsibility: **Cabinet Member for Neighbourhood Services: Arooj Shah**

14 June 2018

Officer Contact: Lisa Macdonald
Ext. 5195

Purpose of Report

1. To advise the Saddleworth and Lees District Executive of the breakdown of expenditure from the financial year 2017/18 and to consider potential budget commitments for 2018/19 presented to this meeting.

Recommendations

1. That the District Executive notes the funding allocations made during 2017/18. (The breakdown is attached for information in appendix B, appendix A shows the spreadsheet for the 2017/18 budgets)
2. The District Executive is asked to consider allocating £6,590 from its revenue budget to support Christmas lights and trees in 2018
3. The District Executive is asked to consider allocating funding to support winter maintenance in the district during 2018/19 (amount to be agreed)
4. The District Executive considers allocating £3,456 from its revenue budget for summer and winter planting 2018/19
5. The District Executive considers allocating a maximum of £15,000 from its revenue budget to support the band contest in 2019
6. The District Executive considers allocating up to £475 to cover the cost of District Partnership/District Executive/Health and Wellbeing Sub Group room booking costs during 2018/19

1. CURRENT POSITION

1.1 District Executive Budget

The District Executive has a total allocation of £60,000 (£10,000 revenue and £10,000 capital per ward) which is available to help meet the priorities and actions across the district. (As detailed in the District Plan)
Decisions on this budget will be made by the District Executive

1.2 Individual Councillor Allowance

Each Borough Councillor has an allowance of £5,000 on which they may take decisions. Councillors may also decide to pool their individual allowance in order to joint fund projects.

1.3 Saddleworth and Lees District Plan

Expenditure of District Executive and Councillor allowance should be in accordance with priorities/actions agreed in the district plan.

2. Projects for Consideration – District Executive Revenue Budget

2.1 The District Executive has £30,000 revenue funding to allocate during 2018/2019

2.2 Year on Year Budget Commitments from the DE Revenue Budget

The District Executive has over recent years funded projects which have resulted in year on year budget commitments, the costs associated with these have been reviewed and are presented for consideration.

2.3 Christmas Lights

The District Executive is asked to consider allocating up to £6,590 to cover the cost of existing Christmas trees and Christmas lights for 2018. Moving forward the District Executive may wish to request a financial contribution from the Christmas lights organisers to reduce the year on year costs.

2.4 Winter Maintenance

The District Executive is asked to consider allocating funding to support winter maintenance in the district.

In previous years the DE has allocated **£4,279** to cover the cost of 4 refills for the 14 additional grit bins which were initially funded by Councillors and through the District Executive. The £4,279 is paid in advance and allows the Council to plan for grit supplies.

- **Fill on request option**

However, during less severe winters the bins may not require 4 fills and the District Executive may wish to move to a 'fill on request' option which means that the cost of 1 fill will be allocated in advance, with additional fills paid for on request.

The cost of 1 fill is £122.59 and would therefore mean that the DE would need to allocate **£1,716.26** saving £2,563 from it's revenue budget

The District Executive is asked to consider which option it wishes to fund.

Moving forward the District Executive may also wish to ask that requests for additional grit bins and refills go through the DE so that ongoing costs may be considered.

2.5 Summer and Winter Planting

The District Executive is asked to consider allocating £3,456 to support summer/winter planting in 2018/19.

2.6 Whit Friday Band Contest

The District Executive is asked to consider allocating a maximum of £15,000 to support the Whit Friday Band Contest 2019.

The Band Contest has received year on year support from the District Executive and in 2017/18 the total cost of the contest is likely to be £16,000 (final costs are yet to be determined). An additional £1,002.25 was allocated from individual councillors totalling £16,002.25 allocated to the 2018 contest.

2.7 Room Booking Costs

The District Executive is asked to consider allocating up to £475 to cover the cost of District Partnership/ District Executive and Health and Wellbeing Sub Group meetings at Uppermill Civic Hall during 2018/19.

2.8 Balance of funding

Following the allocation of year on year costs the District Executive is left with a balance of £200 or £2,763 (depending on which winter maintenance option is agreed)

3. Projects for consideration - District Executive Capital Budget

3.1 The District Executive has £30,000 capital funding to allocate during 2018/19.

3.2 Millgate Arts Centre – Roof and Auditorium Refurbishment

The District Executive is asked to consider making a contribution of (up to) £4,000 towards a total cost of £30,000 for roof repairs to the Millgate Arts Centre. In turn, this work is part of a total programme of refurbishment works which includes an additional £50,000 for the refurbishment of the Auditorium.

The funding application and background to the project are attached at appendix 3 for consideration.

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Appendix 1

2018/19 Allocations from the Saddleworth & Lees District Executive – June 2018

Date of Approval	Project/Initiative	Capital	Revenue
		£30,000.00	£30,000.00
Based	Support existing Christmas lights		3,315.00
On	Support the provision of district trees		3,275.00
Last	Refilling of additional grit bins		4,279.00
figures	Summer/Winter planting		3,456.00
	Whit Friday Band Contest		15,000.00
	Room bookings - U/Mill Civic Centre £25 HWB x 4 - £75 DE x 5		475.00
Total		£0	£29,800.00
Remaining (2018/19)		£30,000.00	£200.00

2018/19 Allocations from the Saddleworth & Lees individual Councilors Allowance

Cllr Valerie Leach	Allocated: £5,000
Springhead FC - Club house development	1,000.00
Warrington St community project	493.33
Total	£1,493.33
Remaining	£3,506.67

Cllr Adrian Alexander	Allocated: £5,000
Warrington St community project	943.34
Springhead FC - Club house development	1,000.00
GMP - Snap Frames - 'Ask for Angela' campaign/Pubwatch ban	78.75
Total	£2,022.09
Remaining	£2,977.91

Cllr Steve Hewitt	Allocated: £5,000
Saddleworth Clarion Cycling Club - Towards a trophy	152.00
Springhead FC - Club house development	1,000.00
GMP - Snap Frames - 'Ask for Angela' campaign/Pubwatch ban	78.75
Saddleworth Community JFC	240.00
Warrington St community project	493.33
Total	£1,964.08
Remaining	£3,035.92

Cllr Pam Byrne	Allocated: £5,000
Parish of St Chadd - Clock repair	170.00

Total	£170.00
Remaining	£4,830.00

Cllr Garth Harkness	Allocated: £5,000
Diggle Band Contest - Tunnel works	300.00
Total	£300.00
Remaining	£4,700.00

Cllr Derek Heffernan	Allocated: £5,000
Scouthead speed survey	200.00
Total	£200.00
Remaining	£4,800.00

Cllr Jamie Curley	Allocated: £5,000
Parish of St Chadd - Clock repair	170.00
GMP - Snap Frames - 'Ask for Angela' campaign/Pubwatch ban	78.75
Total	£248.75
Remaining	£4,751.25

Cllr John Hudson	Allocated: £5,000
Total	£0
Remaining	£5,000.00

Cllr Graham Sheldon	Allocated: £5,000
GMP - Snap Frames - 'Ask for Angela' campaign/Pubwatch ban	78.75
Parish of St Chadd - Clock repair	170.00
Total	£248.75
Remaining	£4,751.25

Appendix 1

2017/18 Allocations from the Saddleworth & Lees District Executive – March 2018

Date of Approval	Project/Initiative	Capital	Revenue
		£30,000.00	£30,000.00
Based	Support existing Christmas lights		2,485.00
On	Support the provision of district trees		3,010.00
Last	Refilling of additional grit bins		4,180.00
Years	Bagged salt for hand held gritters		380.00
figures	Summer/Winter planting		3,355.00
	Whit Friday Band Contest		15,000.00
20.04.17	Room bookings - U/Mill Civic Centre DE/DP and HWB		492.00
12.10.17	Satellite Sport Youth and Community Association		1,000.00
30.11.17	Uppermill CCTV incl 3 yrs monitoring charge	22,500.00	
30.11.17	Oldham and District Riding Club	1,000.00	
30.11.17	Tree Sculpture in St Chad's Library Gardens, Uppermill (Total £2700 = £2500 from 16/17 Capital budget)	200.00	
Mar-18	Lighting columns at museum car park	6,300.00	
Total		£30,000.00	£30,000.00
Remaining (2017/18)		£0.00	£0.00

2017/18 Allocations from the Saddleworth & Lees individual Councillors Allowance

CLlr Peter Klonowski	Allocated: £5,000
Duck Warning Signs, Church Road Uppermill	86.44
Railings at Spring Lane	127.00
Spring Lane skips - Clean up	105.00
Work at Spring Close alleyway	TBC
10th Oldham Knolls Lane Scout Group	500.00
Grotton Res Assoc - Tree work	500.00
Computers at Springlees and Lido House	800.00
Springhead Comm Centre - Security gate	610.00
Annie Kenney Plaque	96.68
Hey with Zion PTA - Canopy	486.00
Springhead FC	1000.00
Lees park ECO Centre	500.00
Springhead Comm Centre	188.88
Total	£5,000.00
Remaining	£0

CLlr Adrian Alexander	Allocated: £5,000
Old Mill House - Summer Community Event	300.00
Old Mill House - Meningitis fund raiser	500.00
Duck Warning Signs, Church Road Uppermill	72.45
Oldham Boxing Club	150.00
Above and Beyond Awards Oct 2017	250.00
Railings at Spring Lane	127.00
Springhead Football Club	1,000.00

SAS Olympic Team	200.00
Spring Lane skips - Clean up	105.00
Work at Spring Close alleyway	TBC
Zero Zone initiative	127.00
Computers at Springlees and Lido House	800.00
Krystal Veterans Dance Group	500.00
Oldham Boxing Club	200.00
Annie Kenney Plaque	96.66
Towards local history projects	571.89
Total	£5,000.00
Remaining	£0

CLlr Steve Hewitt	Allocated: £5,000
Lido House - The Big Lunch	500.00
Duck Warning Signs, Church Road Uppermill	85.45
Oldham Boxing Club	150.00
Above and Beyond Awards Oct 2017	250.00
Lido House - Gazebo	200.00
Railings at Spring Lane	126.00
Grotton Brass Band	300.00
SAS Olympic Team	200.00
Spring Lane skips - Clean up	105.00
Work at Spring Close alleyway	TBC
Zero Zone initiative	127.00
Old Mill House - Christmas party 2017	300.00
Storage box for British Heart Foundation at Hood Sq (H21)	80.00
Computers at Springlees and Lido House	800.00
Annie Kenney Plaque	96.66
Krystal Vets – Charity Dance	500.00
Hey with Zion PTA - Canopy	500.00
Springhead Comm Centre - New path to entrance	299.89
Actions have consequences - vouchers	100.00
Knowls Lane Scouts	280.00
Total	£5,000.00
Remaining	£0

CLlr Nikki Kirkham	Allocated: £5,000
Delph Community Association	100.00
Delph Flower and Vegetable show	100.00
Delph & Dobcross Cricket/Bowling Club	250.00
Saddleworth Parish Council	200.00
Duck Warning Signs, Church Road Uppermill	85.45
Oldham Boxing Club	150.00
Above and Beyond Awards Oct 2017	250.00
Scouthead & Austerlands Comm Assoc (SN Cllr funding total £1500)	500.00
Delph Youth Band	200.00
Scouthead & Austerlands Comm Assoc	500.00
Delph footpath works	120.00
Friarmere Cricket Club	200.00
Denshaw Church	500.00
Diggle Community Association	500.00

Dobcross Youth Band	200.00
Step repair at St Annes Square, Delph	150.00
Zero Zone initiative	330.55
GR Labels – Resident plaque	14.00
Delph Community Association	150.00
Diggle Blues Festival	200.00
Actions have consequences – vouchers	107.50
Delph & Dobcross Cricket Club	100.00
Actions have consequences – vouchers/June 2018	92.50
Total	£5,000.00
Remaining	£0.00

Cllr Garth Harkness	Allocated: £5,000
Above and Beyond Awards Oct 2017	250.00
Scouthead & Austerlands Comm Assoc (SN Cllr funding total £1500)	500.00
Friarmere Cricket Club	200.00
Diggle Blues Festival	400.00
Light Up Denshaw	200.00
Wibsey Field barrier	600.00
Room booking at Civic Centre for public meeting	18.75
Zero Zone initiative	127.00
Speed Surveys at Huddersfield Rd and Wall Hill Rd	200.00
Diggle Blues Festival	400.00
Parking enforcement – Diggle, Dobcross and Delph	600.00
Denshaw Village Hall	500.00
Speed survey – Scouthead (£100) and Denshaw (£100)	200.00
Youth development at Satellite	500.00
Band Contest Central pot	102.25
Delph Whit Walks	101.00
Dobcross Whit Walks	101.00
Total	£5,000.00
Remaining	£0.00

Cllr Derek Heffernan	Allocated: £5,000
Duck Warning Signs, Church Road Uppermill	85.45
Above and Beyond Awards Oct 2017	250.00
Scouthead & Austerlands Comm Assoc (SN Cllr funding total £1500)	500.00
Light Up Denshaw	200.00
Wibsey Field barrier	600.00
Zero Zone initiative	127.00
Speed Surveys at Huddersfield Rd and Wall Hill Rd	200.00
Parking enforcement – Diggle, Dobcross and Delph	600.00
Denshaw Village Hall	500.00
Speed survey – Scouthead (£100) and Denshaw (£100)	200.00
Band Contest central pot	400.00
Diggle Blues Festival	500.00
Scouthead & Aust Band contest	500.00
Diggle Band Contest - Tunnel works	300.00
Community Engagement/Environmental Improvement	37.55
Total	£5,000
Remaining	£0

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Cllr John McCann	Allocated: £5,000
Duck Warning Signs, Church Road Uppermill	72.45
Streetscene Greenfield Group	900.00
Friarmere Cricket Club	200.00
Chew Valley/St Marys Crest path	472.04
Satellite Sport Youth and Community Association	500.00
Saddleworth Musical Society	500.00
Room booking at Civic Centre for public meeting	18.75
Oaklands Road - Drainage channel	200.00
Zero Zone initiative	127.00
Uppermill operation - 15 Dec 2017	93.10
Friezland User Group - Maintenance	500.00
Environmental work - Beechfield/Grasscroft verges, Royal George Mills to Royal George Pub pathway, Smithy Lane car park to Lee St path and Chew Vale to Ladcastle Road	750.00
Kenworthy Gardens to Canal - footpath	666.66
Total	£5,000.00
Remaining	£0.00

Cllr John Hudson	Allocated: £5,000
Above and Beyond Awards Oct 2017	250.00
Thomas Adamson garden	100.00
Satellite Sport Youth and Community Association	1,000.00
Chew Valley/St Marys Crest path	TBC
Oaklands Road - Drainage channel	200.00
Uppermill operation - 15 Dec 2017	93.10
Greenfield Cricket pitch - benches x 2	650.00
Kenworthy Gardens to Canal - footpath	666.67
Greenfield Whit Walks	300.00
Uppermill Whit Walks	300.00
Community Engagement and/or Environmental Improvement	1,040.23
Saddleworth St Chadds clock repair	400.00
Total	£5,000.00
Remaining	£0

Cllr Graham Sheldon	Allocated: £5,000
Duck Warning Signs, Church Road Uppermill	85.44
Friarmere Cricket Club	200.00
American Auto Club NW	100.00
Chew Valley/St Marys Crest path	TBC
Satellite Sport Youth and Community Association	500.00
Oaklands Road - Drainage channel	200.00
Christmas trees for businesses in Greenfield	100.00
Zero Zone initiative	127.00
Oldham and District Riding Club.	200.00
Uppermill operation - 15 Dec 2017	93.10
Greenfield Cricket pitch - benches x 2	650.00
Kenworthy Gardens to Canal - footpath	666.67
Greenfield Whit Walks	250.00

Uppermill Whit Walks	250.00
Lydgate/Friezland Whit walks	500.00
Community Engagement and/or Environmental Improvement	77.79
Uppermill Allotments	500.00
St Marys Church	500.00
Total	£5,000.00
Remaining	£0

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Saddleworth and Lees District Executive Funding Application 2017/2018

SECTION A

Please note that this section of the application will be made part of the District Executive's public reports and be available on our website at www.oldham.gov.uk

NAME OF ORGANISATION REQUESTING FUNDING (must be same as on Section B):
Millgate Arts Centre Limited

PROJECT TITLE (must be same as on Section B):
Millgate Arts Centre Roof and Auditorium Refurbishment

DESCRIPTION OF THE PROJECT REQUIRING FUNDING setting out: what the project will deliver. Who will benefit, and how? How many people will benefit etc. Please provide as much detail as possible and continue on a separate sheet if required.

See attached sheet which gives the background to the project. Reports and estimates for roof repairs were obtained from three roofing companies. Two companies considered that full reroofing was desirable and quoted accordingly. One considered that patching was possible and quoted accordingly. In view of the Centre's intention of spending a substantial sum on refurbishing the auditorium, the Directors considered that full reroofing was the sensible option, so that the roof would give good service for the foreseeable future, and the refurbishment of the auditorium would not be compromised by further roof failures. They agreed to negotiate with one of the companies and to cap the costs of the work at £30,000, which includes 20% contingency.

Total Project Cost	£30,000
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Amount requested from the District Executive	£4,000
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HAVE YOU ALREADY RECEIVED FINANCIAL ASSISTANCE FROM THE COUNCIL
OR ANY OTHER SOURCE FOR THIS PROJECT IN THE LAST 2 YEARS?

☐ YES ☒ NO

IF YES PLEASE GIVE DETAILS BELOW:

SOURCE OF FUNDING	AMOUNT RECEIVED £	DATE

Please check that you have included all the necessary enclosures and return this form to your District Co-ordinator **Lisa Macdonald, Uppermill Library - upstairs office, St Chads, High Street, Uppermill, OL3 6AP**
lisa.macdonald@oldham.gov.uk Tel: 0161 770 5195

Application to Saddleworth and Lees District Executive

Millgate Arts Centre Roof Repairs

Background

Saddleworth Players have been tenants of the Millgate Centre in Delph since 1972 enjoying a long lease from Oldham Council. The lease was extended to a full repairing lease in 2007 when the Millgate Centre in its present form was created. The lease includes the public library, which is run on a voluntary basis by Delph Community Association. It has proved to be a well used facility for many who do not get out of the village and is a good service to local people. It has been supported in kind and professionally by the Oldham Library Service.

In addition to Saddleworth Players, other Saddleworth Societies ie the Film Society, the Concerts Society, and Saddleworth Live, operate from the Centre. The Centre hosts exhibitions from local art groups and young people's dance classes. The building is also available for hire and is regularly booked by a wide range of community groups and individuals. Local schools benefit from the Centre eg library visits, hire of costumes, Duke of Edinburgh Award opportunities. The Centre has over 2000 registered users and over 10,000 visits per season. Next season we will have a Christmas pantomime and several local schools have already booked.

Improvement works to the changing rooms and toilets have been carried out. Low energy lighting has been installed and heating improvements made. These have been financed by the Centre.

The ongoing needs to keep the building in good order are continually under review. The priorities identified by the Directors for the next two to three years are to carry out repairs to the roof and the refurbishment of the auditorium.

These two schemes are linked and are being planned for August 2018 and August 2019 to accommodate the programming in the Centre. This should cause minimum disruption.

The costs are estimated at about £30,000 for the roof repairs and £50,000 for the refurbishment of the auditorium. It is planned to use some of the Centre's reserves to help finance the scheme. An Appeal is being launched in mid June this year which will cover the sponsorship of individual seats, and will include approaches to local companies and individuals and grant aiding bodies. Crowd funding will be considered. Gift aided donations will be sought wherever possible. It is expected that these efforts will cover the cost of the seats and refurbishment.

As set out above the two schemes are linked and this application to the District Executive is for a capital grant towards the cost of the roof repairs.

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